



BETA THETA PI
— MEN OF PRINCIPLE —

Wednesday, August 16, 2017

██████████
Theta Delta Chapter President
1739 N. High Street, Room 2095
Columbus, OH 43210

Dear Brother ██████████:

Beta Theta Pi prides itself as an organization of members who demonstrate responsible personal conduct and chapters that display the highest levels of self-governance. Due to an issue with the initiation week and vandalism, I am aware that the chapter has violated the Beta Theta Pi Risk Management Policy and made decisions not in accordance with *The Code of Beta Theta Pi*.

Therefore, as of August 14th, 2017, I have placed the Theta Delta chapter on “Probation” status with the General Fraternity. *The Code of Beta Theta Pi* defines probation as:

Definition of a Chapter on Probation: *Definition of a Chapter On Probation:* A chapter placed on probation is (1) a chapter that has failed to meet or has had difficulty meeting the standards of a chapter of Beta Theta Pi, and (2) has been placed on probation by the General Secretary, the Board of Trustees or the General Convention.

In a coordinated effort between the General Fraternity and the advisory team the following set of directives have been set and are expected to be met by January 14th. At that time, the chapter’s status will be reevaluated. The directives are:

1. Adhere to Beta Theta Pi's Risk Management Policy
2. Revise the Pledge Education Plan utilizing the Positive Pledge Education Assessment and submit the revised plan to the Chapter Counselor and District Chief for approval
3. The Chapter will have full participation at a Hazing Prevention and Education Seminar
4. The Chapter will have full participation in an Alcohol Education Seminar
5. Engage in a chapter wide conversation with the local advisory team about alcohol use as it pertains to chapter culture
6. Engage in a chapter wide conversation with members of the local advisory team about living out the values of Beta Theta Pi as it pertains to member behavior and accountability
7. All Beta events, social or otherwise, must first be approved by the Chapter Counselor and/or the Risk Management Advisor
8. Participate in two chapter sponsored substance free social events in the Fall 2017 term

To note, at this point in time, nothing in the chapter’s change of status affects its operations as a chapter of the fraternity, but with this status it does risk, should these issues not be targeted, further disciplinary action. The chapter is encouraged to work inclusively and exhaustively with their local advisors to target any lingering chapter culture issues.

Should the chapter leadership fail to follow through on these sanctions, it would be a testament to a failure of accountability and would place the Theta Delta chapter in jeopardy of further status downgrades. Your status will be reviewed District Chief. Should the chapter complete these directives, it can regain good standing (subject to



the approval of the district chief and advisory team). As Men of Principle, your responsibility to reflect the Fraternity's values should be taken seriously as you are the leaders of your campus. It is my expectation that these directives are met in a timely fashion and the chapter understands that behavior putting students and Beta Theta Pi at risk will not be tolerated.

Beta Theta Pi strives to realize the vision of a fraternity that encourages men to establish a clear direction for themselves and for their chapters. Members of our fraternity practice responsible citizenship on their campuses and in their communities, they commit themselves to academic excellence and they establish a pattern of responsible personal conduct. The members of the Theta Delta chapter should continue to do the same. These actions will ensure the success of lifelong brotherhood and the development of leadership.

Yours in ____*kai*____,

Thomas Raimondi, *Ohio '16*
District Chief

cc: Wayne Kay, General Secretary
Jeff Rundle, Executive Director
Jason Melton, Regional Chief
Anne Emmerth, Director of Chapter Services
Jack Jajewski, Director of Chapter Operations
Austin Marple, Director of Chapter Operations
Brian McKean, Leadership Consultant
Theta Delta Advisory Team
Theta Delta Executive Officers

Risk Management History

Theta Delta Chapter

2017

- April 11th, 12th 13th
 - o April 11th
 - The pledge class (between 10-15 new members each night) is invited over to the annex house by [REDACTED] who lives at the house
 - The pledge class drank while present and [REDACTED] stated that they “would be responsible for their drinking”
 - The pledge class toilet papered Phi Delta Theta without intervention or knowledge from [REDACTED]
 - Members who live in the Annex House: [REDACTED]
[REDACTED]
[REDACTED]
 - o April 12th
 - The pledge class went to the annex house and [REDACTED] stated that “the pledge class is not to be a problem tonight like last night”
 - The pledges brought their own alcohol
 - [REDACTED] stated he went to bed early, [REDACTED] also lived at the annex and stated he purchased eggs to feed the guys who were staying over late that night, [REDACTED] stated [REDACTED] asked, “can we make the pledges do anything?”
 - [REDACTED] stated at the end of the night “I don’t want to see these eggs here in the morning” the pledges went and egged Phi Delta Theta’s house and cars that night
 - [REDACTED] claims he did not intend for them to egg anyone but simply meant he did not want the eggs anymore
 - o April 13th
 - After Pre-Initiation ceremonies, the pledge class was supposed to do their own vulnerability activity.
 - The pledge class decided to do a worksheet vulnerability activity and by all accounts it went well; after doing the activity the pledge class decided to do a “case race” where there were allegedly no actives present
 - o Throughout these incidents, the chapter did communicate with advisors but omitted facts and downplayed the situation. They did attempt to self-govern but once it didn’t go as they had planned, they dropped it.
 - [REDACTED]

Beta Theta Pi New Member Education Outline

General Expectations of New Members

- Attendance at weekly pledge education meetings (Sunday, 7pm, Union)
- Attendance at weekly chapter meetings (Monday, 6pm, Ohio Union)
- Coffee meet-ups with active members (no form, no specific count required)
- Wearing new member pin

Calendar of Events

1/23-Induction

Time: 7:00-9:00 PM

Location: Chapter Facility

Activities/Information: Ritual process given by the General Fraternity which signifies the beginning of the pledge period for the new members. Newly inducted members will be read lines from the ritual book, be given their pledge pins, and shown the pledge grip.

Intended outcomes: Welcome into the fraternity as pledge members, and show these new members initial ritual about our fraternity.

1/23-Pledge Education Meeting

Time: 7:00-9:00 PM

Location: The Ohio Union

Activities/Information: -Overview about the pledge process and expectations for the semester.

- Introductions of education committee and reflection on induction ceremony.
- Learn the Beta chant and begin song practice

Intended outcomes: -Introduce the committee and pledge program

- Provide insight on the importance of ritual within the fraternity

1/29-Pledge Education Meeting

Time: 7:00-9:00 PM

Location: The Ohio Union

Activities/Information:

- Go over the purpose of a fraternity
- Explain what “social” means in ‘social fraternity’
- Review founders paragraph and introduce core values of Beta
- Assign reading chapters

Intended outcomes:

- Provide a perspective to pledges as to why fraternities exist and why Beta is how it is today
- Explain what the organization they are joining specifically values and whether their values align

2/5-Pledge Education Meeting

Time: 7:00-9:00 PM

Location: The Ohio Union

Activities/Information:

- Discussion and presentation on key point of Trust
- Overview of Leadership Development opportunities

- Quiz: Chapters 4, 5, and 13
- Assign reading from pledge book

Intended outcomes:

- Understand key value of our fraternity
- Encourage pursuits of leadership development opportunities
- Continue to test on paper the knowledge gained from pledge education meetings

2/9-Big Little Reveal

Time: 7:00-9:00 PM

Location: 58 E 12th Ave

Activities/Information:

- Pledges meet in a circle in the main living area
- “Big” brothers sing ritual song and stand in circle behind pledges
- Pledge educator reads from ritual book
- Pledges are asked to turn around and their big brother is then revealed to them

Intended outcomes: Provide a mentor for development in the pledge process, as an active Beta, and in life overall

2/12-Pledge Education Meeting

Time: 7:00-9:00 PM

Location: The Ohio Union

Activities/Information:

- Discussion and presentation on key point of Trust
- Overview of Leadership Development opportunities
- Quiz: Chapters 4, 5, and 13
- Assign reading from pledge book

Intended outcomes:

- Understand key value of our fraternity
- Encourage pursuits of leadership development opportunities
- Continue to test on paper the knowledge gained from pledge education meetings

2/19-Pledge Education Meeting

Time: 7:00-9:00 PM

Location: The Ohio Union

Activities/Information:

- Discussion and presentation on key point of Intellectual Growth
- Presentation of overall Fraternity history
- Beta history (General fraternity history)
- Quiz: Chapters 7, 15, and 24
- Assign readings from pledge book

Intended outcomes:

- Understand key value of our fraternity
- Understanding the role of Beta at an international level
- Continue to test on paper the knowledge gained from pledge education meetings

2/26-Pledge Education Meeting

Time: 7:00-9:00 PM

Location: The Ohio Union

Activities/Information:

- Discussion and presentation on key point of Responsible Conduct
- Beta History (Theta Delta history)
- Song practice
- Quiz: Chapters 6, 10 and 16
- Assign readings from pledge book

Intended outcomes:

- Understanding a key value of our fraternity
- Understanding the role Beta has played on OSU's campus
- Continue to test on paper the knowledge gained from pledge education meetings

3/5-Pledge Education Meeting

Time: 7:00-9:00 PM

Location: The Ohio Union

Activities/Information:

- Discussion and presentation on key point of Integrity
- Beta history (General fraternity history)
- Song practice
- Quiz: Chapters 17, 18 and 21
- Assign readings from pledge book

Intended outcomes:

- Understanding on key value of our fraternity
- Understanding the role Beta has played at an international level
- Continue to test on paper the knowledge gained from pledge education meetings

3/20-Pledge Education Meeting

Time: 7:00-9:00 PM

Location: The Ohio Union

Activities/Information:

- Discussion and presentation on key point of Mutual assistance
- Beta history (Theta Delta history)
- Song practice
- Quiz: Chapters 14 and 20

Intended outcomes:

- Understanding on key value of our fraternity
- Understanding of the role Beta has played in Ohio State's history
- Continue to test on paper the knowledge gained from pledge education meetings

3/24-Pre-Initiation Ceremony

Time: 7:00-9:00 PM

Location: 58 E 12th Ave

Activities/Information:

- Conduct first part of the initiation process as prescribed by the General Fraternity which reveals initial secrets about our fraternity

Intended outcomes: Signify the beginning of initiation by allowing pledges to learn the first of many Fraternity secrets

3/25-Pre-Initiation Ceremony

Time: 7:00-9:00 PM

Location: 58 E 12th Ave

Activities/Information:

-Conduct second part of the initiation process as prescribed by the General Fraternity which further reveals more secrets about our Fraternity

Intended outcomes: Continue the initiation process by allowing pledges to know more secrets of our Fraternity

3/26-Initiation

Time: 12:00-2:00 PM

Location: Hall of Chapters, Oxford, OH

Activities/Information:

-Pledges driven to Beta international headquarters

-In the Hall of Chapters, the initiation ceremony will be presented as prescribed by the General Fraternity

-Newly initiated brothers will learn all the secrets, grips and passwords of our Fraternity

Intended outcomes: Welcome into the fraternity as fully initiated brothers and close the pledge process with full knowledge of the secrets of our organization

September 14, 2017

Beta Theta Pi

Sent electronically to [REDACTED]

PERSONAL AND CONFIDENTIAL

Regarding Case Number: [REDACTED]

To the members of Beta Theta Pi,

An Ohio State University staff member provided information to our office that describes conduct by Beta Theta Pi on or around April 11, 2017. I am investigating whether this conduct may have violated the following sections of the university's Code of Student Conduct:

- 3335-23-04 (M): Hazing: Doing, requiring or encouraging any act, whether or not the act is voluntarily agreed upon, in conjunction with initiation or continued membership or participation in any group, that causes or creates a substantial risk of causing mental or physical harm or humiliation. Such acts may include, but are not limited to, use of alcohol, creation of excessive fatigue, and paddling, punching or kicking in any form.
- 3335-23-04 (J): Alcohol: Use, production, distribution, sale, or possession of alcohol in a manner prohibited under law or applicable University policy
- 3335-23-04 (L): Disorderly or Disruptive Conduct: Disorderly or disruptive conduct that unreasonably interferes with University activities or with the legitimate activities of any member of the University community

As a leader of the organization, you must contact Student Conduct by September 21, 2017 to schedule a preliminary conference with me. The purpose of this conference is twofold. First, I will explain and answer your questions about the Student Conduct process. Second, you will have the opportunity to explain what happened, to provide materials, and to identify other individuals with information about the alleged incident.

I encourage you to share any information or material you have related to this incident. You may bring one advisor and a registered co-leader (if applicable) to your preliminary conference. Your advisor can be any person who is not involved as a witness or other participant in the case. Employees of the university's Student Advocacy Center (<http://advocacy.osu.edu>) are available to provide advisor services or other support throughout this process upon request. To find out

more information about these services or to request advisor services, please e-mail the Student Advocacy Center at advocacy@osu.edu.

You will find the Code of Student Conduct and information about our process at <http://studentconduct.osu.edu>. Additionally, I have attached a Statement of Student Rights and a description of the university's Hearing Procedures to this letter.

Students are responsible for requesting accommodations when they feel they are needed. Should you need an accommodation based on the impact of a disability during the Student Conduct process, please contact the university's ADA Coordinator's office at (614) 292-6207 (voice), (614) 688-8605 (TTY), ada-osu@osu.edu, or visit <https://ada.osu.edu/>. One week's notice will allow for seamless access. Should you need additional time in order to seek any appropriate accommodation, please contact me immediately.

If you do not contact our office by September 21, 2017 to set your preliminary conference appointment, I may place a disciplinary hold on your university account. This hold could prevent you from scheduling classes; viewing grades; or receiving transcripts, diplomas or refunds. Please note that if you do not participate in our process, I may continue this investigation without your input. This could result in charges, a hearing, and sanctions if a violation is found.

To schedule your preliminary conference, please call Student Conduct at (614) 292-0748 between 8:00 a.m. and 5:00 p.m. Monday through Friday. Thank you in advance for your prompt attention to this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. Majarian", is written over the printed name.

Jeffrey A. Majarian
Assistant Director

CC: Associate Director of Sorority and Fraternity Life - Kate Butler

Statement of Student Rights

1. **Written notice of university charges** (3335-23-07 A.)
 - a. Students shall be notified of university charges in writing, unless a more effective form of notification is deemed appropriate. Charges may be presented in person, by placement in a student's residence hall mailbox, by email to the accused student's official university email address (which may direct the student to view the notice on a secure website), or by mail to the accused student's local or permanent address.
2. **Meeting with a University Official** (3335-23-07 C.)
 - a. Students are strongly encouraged to and shall be afforded the opportunity to meet with a university official for the purpose of explaining the university student conduct process and discussion of the charges.
3. **Hearing** (3335-23-08)
 - a. In all cases, a student charged with one or more violations of the code of student conduct has the right to a hearing.
 - b. [A] student may request in writing to have a decision as to appropriate action made administratively by a hearing officer rather than have the charges referred to a hearing officer or board for a hearing.
 - c. Following an administrative decision, the student retains the right to request an appeal of the original decision, but may do so only upon the ground that the sanction is grossly disproportionate to the violation committed.
4. **Notice of Hearing** (3335-23-09 A.)
 - a. If a hearing is to be held, written notification will be provided
 - b. The notice may be hand delivered; placed into a student's residence hall mailbox; sent by email to the accused student's official university email address, which may direct the student to view the notice on a secure website; or mailed to the last known address of the student, by first class mail, no fewer than ten (10) calendar days prior to the hearing
 - c. Unless already provided to the student, the notification will include the charge(s), date, time, and location of hearing, the designated hearing officer or board, a statement of the student's rights, and information on the hearing procedures.



5. **Postponement** (3335-23-09 B.)

- a. The accused student may request a postponement for reasonable cause or a separate hearing from other accused persons. A request for a postponement for reasonable cause must be made in writing, include supporting rationale, and be received by the person sending the hearing notification at least two (2) business days before the scheduled hearing.

6. **Advisor** (3335-23-10 B.)

- a. The accused student may have an advisor throughout the disciplinary process
- b. The advisor may only counsel the student and may not actively participate in the disciplinary process, unless clarification is needed as determined by the hearing officer or board.

7. **Written statements and witnesses** (3335-23-10 C.)

- a. The accused student:
 - i. May submit a written statement;
 - ii. May invite relevant factual witnesses to attend;
 - iii. May invite character witnesses to submit written statements;
 - iv. May ask questions of witnesses called by others;
 - v. Will be notified of potential witnesses to be called;
 - vi. Must submit a list of potential witnesses to the hearing officer at least two (2) business days prior to the hearing.

8. **Standard of Evidence** (3335-23-10 F.)

- a. A student will only be found in violation if a preponderance of the evidence supports the charges.

9. **Attendance** (3335-23-11)

- a. No inference will be drawn against a student for failing to attend a hearing or remaining silent.
 - i. The hearing will proceed and the conclusion will be based on the evidence presented.
- b. No decision shall be based solely on the failure of the accused student to attend the hearing or answer the charges.

10. Record of proceedings (3335-23-12)

- a. A single record consisting of written notes, tape recording, or other method selected by the hearing board or officer, will be made of all hearings.
 - i. Such record will remain property of the university but will be made available to the accused for review during the appeal period.
- b. A written notice of the decision, and, if found in violation, information regarding appeal procedures will be provided to the accused student.

11. Hearing Bodies (3335-23-13 B.)

- a. The accused student has the right to accept responsibility for the charges, which will result in an administrative decision or choose to have a hearing.

12. Hearing Bodies (3335-23-13 C.)

- a. Students will generally be afforded the right to choose an administrative or a board hearing, except under special circumstances where, in order to ensure a fair and just process, the hearing officer may determine the appropriate hearing venue.

13. Right to appeal (3335-23-18 A.)

- a. A student found to have violated the Code of Student Conduct has the right to appeal the original decision.

14. Right to appeal (3335-23-18 A.)

- a. In cases involving charges related to sexual harassment, the victim may appeal the original decision in accordance with the appeals procedures provided in this section
 - i. Such charges include, but are not limited to, sexual misconduct and stalking.

Hearing Procedures

3335-23-10 Hearing procedures

Although the procedural requirements are not as formal as those existing in criminal or civil courts of law, to ensure fairness, the following procedures will apply and, unless already provided to the student, be included within the hearing notice:

- A. **Attendance** – Attendance at hearings is limited to those directly involved or those requested by the hearing officer or board to attend. The hearing officer or board will take reasonable measures to assure an orderly hearing, including removal of persons who impede or disrupt proceedings
- B. **Advisor** – The accused student may have an advisor throughout the disciplinary process. The advisor may only counsel the student and may not actively participate in the disciplinary process, unless clarification is needed as determined by the hearing officer or board
- C. **Written statements & witnesses** – The accused may: submit a written statement invite relevant factual witnesses to attend, invite character witnesses to submit written statements, ask questions of witnesses called by others, and will be notified of potential witnesses to be called. The accused must submit a list of potential witnesses to the hearing officer at least two (2) business days prior to the hearing. The university may present witnesses as well as question those presented by the accused
- D. **Witness absence** – The hearing officer or board coordinator may allow written statements if, for good reason, a fact witness cannot attend the hearing
- E. **Consultants** – In cases requiring special expertise, the board coordinator may appoint individuals with appropriate expertise to serve as consultants to the board. The consultants may be present and provide information as called upon during the hearing but will not vote
- F. **Standard of evidence** – A student will only be found in violation if a preponderance of evidence supports the charges. In the event of a tie, the board will continue to deliberate. If after the board determines that exhaustive deliberations have occurred and a majority decision is not reached, the student will be found not in violation
- G. In cases where prompt review is essential (e.g., when graduation or the end of the academic year is imminent) the accused may be offered the option of an expedited administrative review consisting of an administrative decision or administrative hearing. The accused student may decline such expedited review without the expectation that the process can be completed on an expedited timeline.

PERSONAL AND CONFIDENTIAL

Regarding Case Number: [REDACTED]

CHARGE & PROCESS FORM

Name: Beta Theta Pi

Email: [REDACTED]

I. Charge(s): You are alleged to be in violation of the following section(s) as listed in the OSU Code of Student Conduct:

3335-23-04 (M) Hazing
3335-23-04 (J) Alcohol

Specifically, it is alleged that during the week of April 11, 2017, you violated Ohio State's Code of Student Conduct in the following manner:

Under the supervision of the New Member Educator, House Manager, and/or other members of the fraternity's leadership, new members repeatedly consumed alcohol as a part of their new member education/pre-initiation process and were encouraged or otherwise permitted to egg and/or toilet-paper another fraternity house.

II. Acceptance/Non-Acceptance of Responsibility: To resolve these charges, place your initials next to your selection.

_____ I accept responsibility for the violation(s) of the Code of Student Conduct as listed in Section I of this form. **I request an Administrative Decision.**

_____ I do not accept responsibility for one or more of the violations of the Code of Student Conduct as listed in Section I of this form. **I request an Administrative Hearing before a University Hearing Officer.**

_____ I do not accept responsibility for one or more of the violations of the Code of Student Conduct as listed in Section I of this form. **I request a hearing before the University Conduct Board.**

Failure to return this form by the stated deadline will result in an Administrative Hearing.

III. Possible Sanctions: If you are found in violation, please understand that you may be subject to formal reprimand, disciplinary probation, suspension, dismissal or any other sanction or combination of sanctions in the Code of Student Conduct.

You are strongly encouraged to consult with the Student Advocacy Center (<http://advocacy.osu.edu>) and/or your advisor of choice as you consider your options.

This form is due by 4:30pm on **October 23, 2017.**

Signature: _____ Date: _____



PERSONAL AND CONFIDENTIAL

Regarding Case Number: [REDACTED]

CHARGE & PROCESS FORM

Name: Beta Theta Pi

Email: [REDACTED]

I. Charge(s): You are alleged to be in violation of the following section(s) as listed in the OSU Code of Student Conduct:

3335-23-04 (M) Hazing
3335-23-04 (J) Alcohol

Specifically, it is alleged that during the week of April 11, 2017, you violated Ohio State's Code of Student Conduct in the following manner:

Under the supervision of the New Member Educator, House Manager, and/or other members of the fraternity's leadership, new members repeatedly consumed alcohol as a part of their new member education/pre-initiation process and were encouraged or otherwise permitted to egg and/or toilet-paper another fraternity house.

II. Acceptance/Non-Acceptance of Responsibility: To resolve these charges, place your initials next to your selection.

☒ I accept responsibility for the violation(s) of the Code of Student Conduct as listed in Section I of this form. I request an Administrative Decision.

☐ I do not accept responsibility for one or more of the violations of the Code of Student Conduct as listed in Section I of this form. I request an Administrative Hearing before a University Hearing Officer.

☐ I do not accept responsibility for one or more of the violations of the Code of Student Conduct as listed in Section I of this form. I request a hearing before the University Conduct Board.

Failure to return this form by the stated deadline will result in an Administrative Hearing.

III. Possible Sanctions: If you are found in violation, please understand that you may be subject to formal reprimand, disciplinary probation, suspension, dismissal or any other sanction or combination of sanctions in the Code of Student Conduct.

You are strongly encouraged to consult with the Student Advocacy Center (<http://advocacy.osu.edu>) and/or your advisor of choice as you consider your options.

This form is due by 4:30pm on October 23, 2017.

Signature: [REDACTED] Date: 10/19/17



October 20, 2017

Beta Theta Pi

[REDACTED]

Sent electronically to [REDACTED]

PERSONAL AND CONFIDENTIAL

Regarding Case Number: [REDACTED]

To the members of Beta Theta Pi:

I am writing with my decision in your conduct case. You accepted responsibility for the following violations of the Code of Student Conduct:

- 3335-23-04 (M): Hazing: Doing, requiring or encouraging any act, whether or not the act is voluntarily agreed upon, in conjunction with initiation or continued membership or participation in any group, that causes or creates a substantial risk of causing mental or physical harm or humiliation. Such acts may include, but are not limited to, use of alcohol, creation of excessive fatigue, and paddling, punching or kicking in any form.
- 3335-23-04 (J): Alcohol: Use, production, distribution, sale, or possession of alcohol in a manner prohibited under law or applicable University policy

As a result, I have assigned you the following sanctions:

- You have been placed on disciplinary probation beginning October 20, 2017 through May 6, 2018, which may include the loss of certain privileges. If you commit further violations of the Code of Student Conduct and/or Residence Hall Handbook during your probationary period, they will be viewed as a violation upon the act itself, as well as a violation of your probation. This may result in further disciplinary action including extended probation, suspension, or dismissal.

With respect to the information listed above, the following additional sanctions/stipulations apply:

You must complete the following two educational programs conducted by the Office of Sorority and Fraternity Life:

Alcohol Skills Training Program (ASTP):

Guided with the belief that college students can learn to moderate their drinking behavior, this intervention is designed for young people. The curriculum incorporates basic information and exercises in the areas of addiction, individual drinking cues, skills for resisting alcohol offers, and strategies for relaxation and stress management. Participants are asked to monitor and record their consumption of alcohol for the duration of the program. The chapter membership must complete this program by the end of the organization's disciplinary probation (May 6th, 2018).

Hazing:

The program focuses on clarifying the “grey area” within hazing and to help chapter members understand this history and causes of hazing. By focusing less on specific behaviors and more on structures and environments, we are able to empower students to make critical decisions and change their culture. The chapter membership must complete this program prior to beginning any recruitment activities in the Spring Semester, 2018.

Because you accepted responsibility, you may only appeal on the basis that the disciplinary sanction imposed is grossly disproportionate to the violation committed. To do so, you must submit your appeal in writing, directed to the Senior Vice President for Student Life, no later than 4:00 pm on October 27, 2017. Use the online appeal form found at <http://studentconduct.osu.edu/for-students/understanding-the-student-conduct-process/appeals/> to submit your appeal. You may also submit a written appeal using the form attached to this letter. Please turn in that signed form along with any relevant documentation to the Office of Student Conduct, 550 Lincoln Tower, 1800 Cannon Dr., Columbus, OH 43210, by the deadline. If you do not submit an appeal, this decision will be effective at the end of your appeal period.

You are strongly encouraged to consult with the Student Advocacy Center (<http://advocacy.osu.edu>) and/or your advisor of choice as you consider your options, including the possible impact that any assessed sanctions may have on you and your status as a student at the university. Additionally, students are responsible for requesting accommodations when they feel they are needed. Should you need an accommodation based on the impact of a disability during the Student Conduct process, please contact the university's ADA Coordinator's office at (614) 292-6207 (voice), (614) 688-8605 (TTY), ada-osu@osu.edu, or visit <https://ada.osu.edu/>. One week's notice will allow for seamless access. Should you need additional time in order to seek any appropriate accommodation, please contact me immediately.

If you have any questions concerning this matter, please do not hesitate to contact me at (614) 292-0748 between 8:00 a.m. and 5:00 p.m. Monday through Friday.

Sincerely,



Jeffrey A. Majarian
Assistant Director

STUDENT CONDUCT APPEALS

Student Appeals

- A student or organization found to have violated the Code of Student Conduct has the right to appeal the original decision. **The appeal is not intended to re-hear or re-argue the same case, and is limited to the specific grounds outlined below.** The appeal must state the specific grounds for the appeal and should include all supporting documentation. The appeal must be postmarked or hand delivered to the appropriate appeal officer, or sent via email, **by the deadline provided in the decision letter**, which is usually five (5) working days after the date on which notice of the decision is sent to the student. Each student or organization shall be limited to one appeal. **The decision of the appeal officer is final.**
- In cases involving charges relating to sexual harassment as defined in applicable university policy, the victim may appeal the original decision. Such charges include, but are not limited to, sexual misconduct and stalking.
- A student who (or organization that) has accepted responsibility (Administrative Disposition) for violating the Code of Student Conduct waives the right to appeal, except on the basis that the disciplinary sanction is grossly disproportionate to the violation(s) committed.
- Each party shall be limited to one appeal. The decision of the appeal officer is final.

Grounds for appeal

An appeal may be based only upon one or more of the following grounds:

1. Procedural error that resulted in material harm or prejudice to the student (i.e., by preventing a fair, impartial, or proper hearing). Deviations from the designated procedures will not be a basis for sustaining an appeal unless material harm or prejudice results;
2. Discovery of substantial new evidence that was unavailable at the time of the hearing, and which reasonably could have affected the decision of the hearing body; or
3. Disciplinary sanction imposed is grossly disproportionate to the violation(s) committed, considering the relevant aggravating and/or mitigating factors.

Non-attendance by the accused student may not be the sole grounds for an appeal. Dissatisfaction with a decision is not grounds for appeal.

Appeal Procedure

1. Complete the Appeal Request Form, including signing the form.
2. If applicable, attach supporting documentation.
3. Turn in the signed form and any added documentation to Student Conduct by the deadline. Student Conduct will ensure that the appeal officer receives the appeal and the record of the case.
4. Students neither meet with nor make oral presentations to the appeal officer, except at the request of the appeal officer in order to obtain relevant information.
5. Students who do not submit their appeals by the date/time specified in their decision letter waive their opportunity to appeal.
6. Students who do not provide information concerning the basis of their appeal waive their opportunity to an appeal.



APPEAL REQUEST FORM

Name: _____

Student ID#: _____

Phone: _____

Email: _____

I am the: _____accused student _____victim in a sexual harassment/violence case

I am basing my appeal on one or more of the following reasons [If you check a basis, you must provide facts, documentation or perspective that supports your appeal. It is important to provide information that is as detailed and accurate as possible, so that the appeal officer can make an informed decision regarding the appeal. You may attach additional sheets as needed].

_____1. Procedural error that resulted in material harm or prejudice to the student (i.e. by preventing a fair, impartial, or proper hearing). Deviations from the designated procedures will not be a basis for sustaining an appeal unless material harm or prejudice results.

Please identify the procedural error(s) that took place and how the error(s) prevented a fair, impartial or proper hearing.

_____2. Discovery of substantial new evidence that was unavailable at the time of the hearing, and which reasonably could have affected the decision of the hearing body.

Please describe the new evidence and, if appropriate and possible, attach it to this appeal. Indicate why the information was not provided at the time of the hearing. Also indicate why the information is sufficient to alter the original decision in the case.



____ 3. Disciplinary sanction imposed is grossly disproportionate to the violation(s) committed, considering the relevant aggravating and/or mitigating circumstances.

Please explain how the sanction is grossly disproportionate to the violation (i.e. unreasonably harsh or light, given all of the relevant circumstances).

I certify that the information presented in my appeal is accurate, to the best of my knowledge. I understand that providing false information is a violation of the Code of Student Conduct and subject to disciplinary charges.

Signature

Date

For Student Conduct Staff:

Received by:

Time

Date Stamp:

Delivered to Appeal Officer

Date